

**MINUTES OF THE SPECIAL MEETING  
Of  
The Board of Commissioners  
Of  
The Housing Authority of the City of Hartford  
  
March 21, 2017**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Special Board meeting on March 21, 2017. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 12:06 p.m. by Vice Chairperson William M. Brown.

**I. Roll Call**

Upon roll call, the following members were in attendance: Vice Chairperson William M. Brown; Commissioner Toniko Cox and Commissioner Raquel Rivera.

The attendance sheet is attached

**II. Consideration of the Minutes of the Special Board Meeting of February 14, 2017**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to approve the minutes of the February 14, 2017 Special Board Meeting. The motion was unanimously approved.

**III. Report of the Chairperson**

Vice-Chairperson Brown welcomed everyone to today’s Board meeting and stated that he was conducting the meeting, because Chairperson Marilyn Rossetti was on vacation.

**IV. Report of the Executive Director**

There was no report due to the fact that Ms. Sanderson was unable to attend.

**V. Public Comment Period**

There were no comments made by the public.

## **VI. Staff Reports**

Commissioners were informed to look at the Board packet for staff reports.

## **VII. New Business**

- Resolution No. 2017-03: Regarding the Award of Contract for Modernization Program Management Consulting Services and Clerk-of-the-Works. A motion was made (Commissioner Rivera) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Tim Cifone, Deputy Executive Director of Development and Capital Improvements, presented the Resolution to the Board. Commissioner Cox made reference to a discrepancy she noticed in the calculation sheet. Mr. Cifone made the correction of the scores at the meeting and it did not impact, nor reflect a change in the selection. After discussion of the Resolution, the motion was unanimously approved.
- Resolution No. 2017-04: Regarding the Write-Off of Uncollectable Tenant Accounts Receivables in the Low Income Public Housing Program. A motion was made (Commissioner Cox) and seconded (Commissioner Brown) to adopt the Resolution. Ms. Karen Ayala-Mercado, Tenant Accounts Receivable Specialist, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.
- Resolution No. 2017-05: Regarding the Write-Off of Uncollectable Tenants Accounts Receivables in the State Moderate Rental Program. A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Ms. Karen Ayala-Mercado, Tenant Accounts Receivable Specialist, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.
- Resolution No. 2017-06: Regarding the Award of Contract for Elderly Alarm Panel Upgrade. A motion was made (Commissioner Rivera) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Tim Cifone, Deputy Executive Director of Development and Capital Improvements, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.
- Resolution No. 2017-07: Regarding the Authorizing of Ms. Annette Sanderson, Executive Director of HACH to execute documents for CHFA, DECD and CRDA finance closings related to the redevelopment of Bowles Park. A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

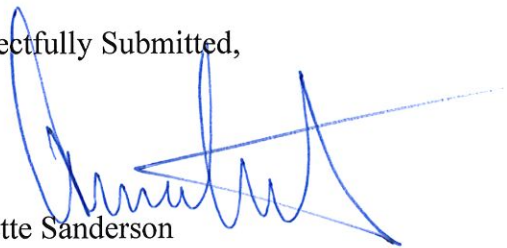
## **VIII. Old Business**

There was no old business to discuss.

**IX. Adjournment**

There being no further business, a motion was made (Commissioner Rivera) and seconded (Commissioner Cox) to adjourn the meeting. The motion was approved and the meeting was adjourned at 12:47 p.m.

Respectfully Submitted,



Annette Sanderson  
Secretary/Executive Director

**BOC Meeting  
March 21, 2017**

Name	Organization	Phone Number
Cheryl Mathwah	HACH	
Julie A. Cellis	HACH	
Bos Wassenaar	Kroger	
Anabel Gomez	Kroger	
Maria Antenor	HACH	
Cynthia-Moreado	HACH	