

**MINUTES OF THE SPECIAL MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

**March 20, 2018
5:30 p.m.**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Special Board meeting on March 20, 2018. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 5:41 p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice-Chairperson Laura Settlemyer; Commissioner Toniko Cox and Commissioner Michael Abreu.

The attendance sheet is attached

II. Consideration of the Minutes of the Regular Board Meeting of February 13, 2018

A motion was made (Commissioner Cox) and seconded (Commissioner Settlemyer) to approve the minutes of the Regular Board Meeting of February 13, 2018. Commissioner Settlemyer abstained. The motion was unanimously approved.

III. Report of the Chairperson

Chairperson Marilyn Rossetti welcomed everyone to today’s Board meeting.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

She informed the Board that Funding (LIHTC Award) was received to tear down Westbrook Village.

V. Public Comment Period

Ms. Dawn Green, HHTO President, stated that HHTO was very close to signing the Memorandum of Understanding (MOU). She also stated, that she was working on a small project to help the children learn to how to read and stay in school.

VI. Staff Reports

Mr. Ben Bare, General Counsel, presented the Compliance Report to the Board of Commissioners. The Registry shows the Authority's status with respect to responding to the HUD Management Improvement Plan and the Compliance Management Review.

Mr. Tim Cifone, Deputy Director of Development and Capital Improvements, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet.

Mr. Joshua Bird, Chief Financial Officer, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet.

Ms. Annette Sanderson, Executive Director, presented the Occupancy report that was included in the BOC Packet

Ms. Katrina Ortiz, HCV Supervisor, presented her report that was included in the BOC Packet.

Ms. Cheryl Maturah, Human Resources Director, welcomed everyone to the meeting and presented her report, that was included in the BOC Packet.

Mr. Derrick Seldon, Community Liaison Officer, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet.

Ms. Sanderson stated that the Extermination Report was included in the Board packet

VII. New Business

- Resolution No. 2018-11: Regarding Approval of Amendments to the Section 3 Policy
A motion was made (Commissioner Cox) and seconded (Commissioner Settlemyer) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.
- Resolution No. 2018-12: Regarding the Election of CHADCO Directors
A motion was made (Commissioner Cox) and seconded (Commissioner Settlemyer) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.
- Resolution No. 2018-13: Regarding the Election of ODC Directors
A motion was made (Commissioner Settlemyer) and seconded (Commissioner Abreu) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- Resolution No. 2018-14: Regarding the Delegation of Executive Director Signing Authority in Times of Absence

A motion was made (Commissioner Cox) and seconded (Commissioner Settlemyer) to adopt the Resolution. Ms. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- Resolution No. 2018-15: Regarding Award of Contract for On-Call Architect and Engineer Services

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- Resolution No. 2018-16: Regarding an Agreement to Modify the Collective Bargaining Agreement with AFSCME Local 1161

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to Table the Resolution. After discussion, the motion was approved.

- Resolution No. 2018-17: Regarding Approval of the Execution of Documents Regarding the Decommissioning and Demolition of Westbrook Village

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- Resolution No. 2018-18: Regarding Memorandum of Understanding with Hartford Housing Tenants Organizations, Inc.

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, Commissioner Cox, opposed. The motion was unanimously approved.

- Resolution No. 2018-19: Regarding Award of Contract for Westbrook Village Predevelopment Loan.

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

VIII. Old Business

- Resolution No. 2018-05: Regarding Approval of the Property Maintenance Policy
A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adopt the Resolution. Ms. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

1X. Adjournment

There being no further business, a motion was made (Commissioner Settlemyer) and seconded (Commissioner Abreu) to adjourn the meeting. The motion was approved and the meeting was adjourned at 7:14 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Annette Sanderson', with a long horizontal flourish extending to the right.

Annette Sanderson
Secretary/Executive Director

BOC Spec Meeting

March 20, 2018

Name	Organization	Phone Number
Samuel Vega	HARTFORD Guides	860-522-0855
Joseph M. Sacks	Mahoney Village	860-981-6220
Luisa Cutler	Mahoney Village	860 985-0717
Dawn Swan	Joe Pappalardo	860-995-0133
Katrina Ortiz	Bottle Knot	860 524816
Cheryl Maturah	HACH	860
Maly Korado	HACH	(860) 723-899