

**MINUTES OF THE SPECIAL MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

June 18, 2018

The Board of Commissioners of the Housing Authority ("Authority") of the City of Hartford held a special meeting on June 18, 2018. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 1:02pm by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson Laura Settlemyer; Commissioner Toniko Cox; and Commissioner Michael Abreu was excused.

The attendance sheet is attached.

II. New Business

1. A motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to discuss Resolution No. 2018-27: Approval of RAD Consultant Contract #1843-18 first on the agenda. After discussion the motion was passed.
2. Resolution No. 2018-27: Approval of RAD Consultant Contract #1843-18
A motion was made (Commissioner Cox) and seconded (Commissioner Settlemyer) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. Commissioner Cox requested that the resolution be amended to show a period after 370,000 (Annual basis). After discussion of the Resolution, the motion was unanimously approved.
3. HUD Procurement Training: James Staunton, HUD General Engineer, Facilities Manager (FM) Hartford CT Field Office (HFO), Public and Indian Housing Conducted the training,

- Discuss Webcast Training — (see link for >20 videos)
[http://portal.hud.gov/hudportalUHUD?src=/program offices/public indian housin
g/oroarams/ph/canfund/learningtools#procurement](http://portal.hud.gov/hudportalUHUD?src=/program%20offices/public%20indian%20housing/oroarams/ph/canfund/learningtools#procurement)
- Procurement Regulations and Guidance
- Standards of Conduct/Ethics (see chpt 4)
- Roles and Responsibilities
- General Requirements
- Methods of Procurement — full and open competition

III. Adjournment

There being no further business, a motion was made (Commissioner Settlemyer) and seconded (Commissioner Cox) to adjourn the meeting. The motion was approved and the meeting was adjourned at 2:20pm.

Respectfully Submitted,

Annette Sanderson
Secretary/Executive Director