

**MINUTES OF THE SPECIAL MEETING  
Of  
The Board of Commissioners  
Of  
The Housing Authority of the City of Hartford**

**July 24, 2018  
5:30 p.m.**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Special Board meeting on July 24, 2018. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 5:38 p.m. by Chairperson Marilyn E. Rossetti.

**I. Roll Call**

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Commissioner Toniko Cox; Commissioner Michael Abreu; and Vice-Chairperson Laura Settlemyer was excused

The attendance sheet is attached

**II. Consideration of the Minutes of the Annual Board Meeting of June 5, 2018 and the Special Board Minutes of June 18, 2018.**

A motion was made (Commissioner Cox) and seconded (Commissioner Abreu) to approve the minutes of the Annual Board Meeting of June 5, 2018 and the Special Board Minutes of June 18, 2018. The motion was unanimously approved.

**III. Report of the Chairperson**

Chairperson Marilyn Rossetti welcomed everyone to today’s Board of Commissioners meeting.

**IV. Report of the Executive Director**

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

She informed everyone that Mike Stephens, Auditor from Rubino & Company was present via a conference call to present the Board of Commissioners with a PowerPoint presentation of the Audited 2017 Financial Statement.

Ms. Sanderson, also informed everyone that Beginning the week of July 30, 2018, the main office (180 John D. Wardlaw Way, Hartford) of the Housing Authority of the City of Hartford, will be closed to the public on Wednesdays.

**V. Public Comment Period**

Ms. Dawn Green, HHTO President, informed the Board that they had scheduled a meeting with the Hartford Public for Giving Foundation and Catholic Charities to see what programs they had available that could help HHTO.

She, also stated that Mary Shepard wanted a children playground installed for ages 7-12.

**VI. Staff Reports**

Mr. Ben Bare, General Counsel, presented the Compliance Report to the Board of Commissioners. The Registry shows the Authority's status with respect to responding to the HUD Management Improvement Plan, Compliance Management Review and OIG Audit.

Mr. Tim Cifone, Deputy Director of Development and Capital Improvements, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet.

Mr. Joshua Bird, Chief Financial Officer, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet.

Ms. Maria Cintron, Occupancy Specialist Supervisor, presented her report that was included in the BOC Packet

Ms. Katrina Ortiz, HCV Supervisor, presented her report that was included in the BOC Packet.

Ms. Karen Cato, Resident Service Coordinator/Community Liaison, presented her report that was included in the BOC Packet,

Ms. Sanderson reported that the Extermination Report was included in the Board packet.

**VII. New Business**

Rubino and Company: Presentation of Audited 2017 Financial Statement

A motion was made (Commissioner Cox) and seconded (Commissioner Abreu) to change the presentation to Item III. on the agenda. The motion was passed unanimously.

Mike Stephens, Auditor from Rubino and Company presented a PowerPoint presentation to the Board of Commissioners with the Audited 2017 Financials.

Resolution No. 2018-28: Regarding Approval of the Amended Bylaws of the Authority  
A motion was made (Commissioner Abreu) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

Resolution No. 2018-29: Regarding Approval of the Non-Smoking Policy  
A motion was made (Commissioner Abreu) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

Resolution No. 2018-30: Regarding Award of Contract for Marshal Services  
A motion was made (Commissioner Abreu) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

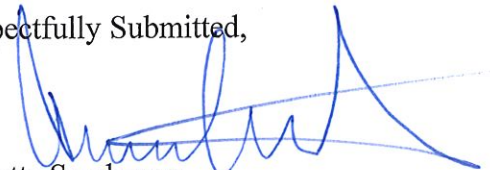
**VIII. Old Business**

There was no old business to discuss.

**1X. Adjournment**

There being no further business, a motion was made (Commissioner Cox) and seconded (Commissioner Abreu) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

  
Annette Sanderson  
Secretary/Executive Director

**BOC Special Meeting  
July 24, 2018**

Name	Organization	Phone Number
Damon Piroon	Betty Knox & HHTTO	860 534 8161
<del>Damon Piroon</del> Dora Piroon	Betty Knox Maharajer Village	860-995-01-33
Fanie Lourenco-Night	Maharajer Village	
Karen Cato	RSC	
Joseph Wild	Betty Knox	
Debra Ramsay	Hatch	
Lucie Malenfant		
Tate Sooley	Hatch	
Vicki Boyd	Betty Knox	
Michael Barnes	Smith	
Wesly Street	Smith	
Tim Cifone	HATCH STARS	
<del>DEBRA</del>	MSP	
Mama Cifer	HATCH	
Katrina Ortiz	HATCH	