

**MINUTES OF THE SPECIAL MEETING  
Of  
The Board of Commissioners  
Of  
The Housing Authority of the City of Hartford**

**July 22, 2016**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a special meeting on July 22, 2016. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 12:32 p.m. by Chairperson Marilyn E. Rossetti.

**I. Roll Call**

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson William M. Brown Commissioner Richard J. Staples; Commissioner Toniko Cox and Commissioner Raquel Rivera via conference call.

The attendance sheet is attached.

**II. Consideration of the Minutes of the Annual Board Meeting of June 2, 2016**

A motion was made (Commissioner Staples) and seconded (Commissioner Brown) to approve the minutes of the June 2, 2016 Annual Board Meeting. The motion was unanimously approved.

**III. Report of the Chairperson**

Commissioner Rossetti greeted everyone at the meeting and introduced the recently appointed Tenant Commissioner Toniko Cox.

**IV. Report of the Executive Director**

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

Ms. Sanderson talked about how active the residents are and informed that Ms. Dawn Green, President, Hartford Housing Tenants Organization (HHTO) has been working with Ms. Nancy Mulroy, Grant Writer for the City of Hartford, in the search and preparation of available grants that will benefit our residents and communities.

**V. Public Comment Period**

Ms. Sanderson welcomed Mr. Leo Baillegeron, a resident from Smith Towers.

**VI. Staff Reports**

Ms. Sanderson stated that the Finance Report, the Development and Capitol Improvements report, the Resident Services Coordinator report, as well as the Homeownership report, and the Extermination Report are included in the Board packet. Also, explained to Commissioner Cox that financial reports are presented and briefed to the board every quarter but an updated report is provided every month with the board packet.

Commissioner Staples inquired about how the RAD conversion at Mary Shepard Place will impact the agency's budget and Mr. Roy Boling, Deputy Executive Director for Finance and Planning, explained that after the conversion, Mary Shepard Place will be separated from the agency's budget having their own budget just for this particular site.

**VII. New Business**

1. Resolution No. 2016-13: Regarding the Award of Contract for HQS Inspections. A motion was made (Commissioner Rossetti) and seconded (Commissioner Brown) to adopt the Resolution. Attorney Barbara S. McGrath, General Counsel, Connecticut Urban Legal Initiative (CULI), presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.
2. Resolution No. 2016-14: Regarding the Award of Contract for the Rehabilitation of Cherry Street. A motion was made (Commissioner Rivera) and seconded (Commissioner Staples) to adopt the Resolution. Attorney Barbara S. McGrath, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.
3. Resolution No. 2016-15: Regarding Approval of Changes to Admin Plan regarding new preferences for potential Housing Choice Vouchers for residents who are displaced or scheduled for displacement from PHA-owned properties undergoing redevelopment. A motion was made (Commissioner Staples) and seconded (Commissioner Cox) to adopt the Resolution. Attorney Barbara S. McGrath, General Counsel, and Ms. Annette Sanderson explained and presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

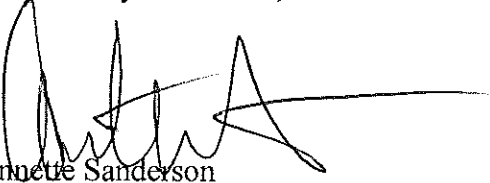
**VIII. Old Business**

There was no old business to discuss.

**IX. Adjournment**

There being no further business, a motion was made (Commissioner Staples) and seconded (Commissioner Staples) to adjourn the meeting. The motion was approved and the meeting was adjourned at 12:57 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Annette Sanderson', with a long horizontal flourish extending to the right.

Annette Sanderson  
Secretary/Executive Director