

**MINUTES OF THE SPECIAL MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

October 11, 2016

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a special board meeting on October 11, 2016. The meeting was held at the Housing Authority of the City of Hartford, 180 Joh D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 12:00p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson William M. Brown, Commissioner Toniko Cox and Commissioner Raquel Rivera via conference call. Commissioner Richard J. Staples was excused.

The attendance sheet is attached.

II. Consideration of the Minutes of the Regular Board Meeting of September 13, 2016

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to approve the minutes of the September 13, 2016 Regular Board Meeting. The motion was unanimously approved.

III. Report of the Chairperson

Commissioner Rossetti greeted everyone at the meeting.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

Ms. Sanderson explained the reason to change the time of board meeting today was because tonight the Hartford Planning and Zoning will be holding its meeting and Westbrook is part of their agenda. The Westbrook development team submitted a plan and was being considered at this meeting, therefore, Ms. Sanderson and the development team are going to attend this meeting.

V. Public Comment Period

Ms. Dawn Green, President, Hartford Housing Tenants Organization (HHTO) expressed concerns regarding illegal borders at the elderly and disabled sites. She also inquired about the management office hours that were recently adjusted.

Ms. Annette Sanderson, Executive Director, informed that the concerns regarding the management office hours was brought to her attention before the meeting and it was referred to the Property Manager Supervisor, Michelle Retamar, to address any inquiries in regards to management coverage at the sites. Ms. Sanderson emphasized that in order for the agency to handle the illegal borders matter efficiently, the resident's cooperation is necessary; identifying and reporting any illegal activities to the management for follow up.

Mr. Derrick Seldon, Community Liaison Officer, provided an update regarding the grant opportunities and reported that since the HHTO is considered a newly created organization there have been some difficulties with the process and the financial management experience of the organization.

Chairperson Rossetti encouraged them to go back to the grant providers and reiterate the value of the organization. Ms. Barbara McGrath, General Counsel, will be assisting the HHTO organization on this matter.

Ms. Sanderson also emphasized that resident's leadership participation is bigger than all of the resident council on working efficiently with the HHTO. And are expected to maintain an open communication, provide meeting notifications, meeting minutes on a monthly basis to the HHTO. She also clarified that the agency and the HACH resident organizations does not work independently, that we work on collaboration.

VI. Staff Reports

Ms. Sanderson stated that the Development and Capitol Improvements report, the Resident Services Coordinator report, as well as the Homeownership report, and the Extermination Report are included in the Board packet.

Ms. Sanderson excused from the meeting Mr. Tim Cifone who was working at the field.

Mr. Roy Boling, Deputy Executive Director for Finance and Planning summarized 2017 State Moderate Rental Management Plan.

VII. New Business

1. Resolution No. 2016-19: Regarding the Agency Plan 2017

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Attorney Barbara McGrath, General Counsel from the Connecticut Urban Legal Initiative (CULI), and Ms. Sue Robins, Housing Consultant, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

2. Resolution No. 2016-20: Regarding the 2017 State Moderate Rental Program Management Plan. A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adopt the Resolution. Attorney Barbara McGrath and Mr. Roy Boling presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

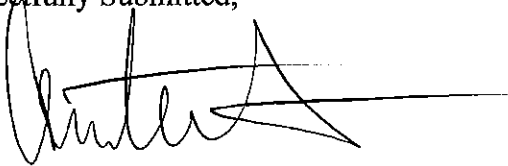
VIII. Old Business

There was no old business to discuss.

IX. Adjournment

There being no further business, a motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adjourn the meeting. The motion was approved and the meeting was adjourned at 12:38 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Annette Sanderson', with a long horizontal line extending to the right.

Annette Sanderson
Secretary/Executive Director