

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

January 12, 2016

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held its regularly scheduled meeting for the month of January, 2016 on January 12, 2016. The meeting was held at the Dutch Point Community Room, 15 Patsy Williams Way, Hartford, Connecticut. The meeting was called to order at 5:30 p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Commissioner Richard J. Staples; Commissioner William M. Brown, and Commissioner Raquel Rivera.

II. Consideration of the Minutes of the Special Board Meeting of December 8, 2015

A motion was made (Commissioner Brown) and seconded (Commissioner Staples) to approve the minutes of the December 8, 2015 Special Board Meeting. The motion was unanimously approved.

III. Report of the Chairperson

Chairperson Rossetti welcomed everyone to tonight’s Board meeting. She stated that she is looking forward to the challenges ahead. She further announced the departures of Michael Abreu, Executive Assistant, and Mr. John Hoffman, Systems Analyst, effective January 29, 2016.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to tonight’s Board of Commissioners meeting.

She further recognized the contributions Mr. Abreu and Mr. Hoffman have made to the Authority.

Ms. Sanderson further stated that she is looking forward to housing families at Nelton Court, as well as the redevelopment of Bowles Park, and Westbrook Village.

V. Public Comment Period

- Mrs. Dawn Green, President, HHTO, inquired about the following issues:

Betty Knox – Parking issues continue to be a major concern. She requests that additional parking space be created.

Smith Towers – Ms. Green expressed concerns regarding certain residents that live in the building. Mr. Wesley Stewart, President, Smith Tower Tenant Association, stated that the handicap button that opens the door to the Community room is out of order. Mr. Timothy Cifone, Deputy Executive Director of Development and Capital Improvements, replied that he will ensure it is fixed and in working order as soon as possible.

Mary Shepard Place/Scattered Sites – Mrs. Green handed out a memo to the board detailing issues and concerns regarding the use of the Mary Shepard Place Community Room by the Mary Shepard Place Tenants Association and the Scattered Sites Tenants Association. Ms. Sanderson stated that she will review this memo. Mrs. Green also noted the need for storage space at Mary Shepard and Scattered Sites. She further stated the need for an urgent meeting between the Mary Shepard Tenants leaders and the Authority. Ms. Sanderson stated that she made the decision to postpone the meeting with the Mary Shepard Tenant leaders. She further stated that once she has thoroughly reviewed the issue she will move forward with scheduling this meeting.

VI. Staff Reports

- Mr. Timothy Cifone discussed the Development and Capital Improvement Report.
- Ms. Julie Coelho, Section 8 Manager, presented and discussed the Section 8 Report.
- Mr. Derrick Seldon, Community Liaison Officer, discussed the Tenant Commissioner Election process.

Ms. Sanderson stated that the Financial Report, the Resident Services Coordinator report, as well as the Homeownership report, and the Extermination Report are included in the Board packet.

VII. New Business

1. Resolution No. 2016-01: Regarding the Write-Off of Uncollectible Tenant Accounts Receivable in the Low Income Public Housing Program. A motion was made (Commissioner Brown) and seconded (Commissioner Staples) to adopt the Resolution. Mr. Roy Boling, Deputy Executive Director of Finance and Planning, presented the Resolution to the Board. After review and discussion of the Resolution, the motion was unanimously approved.

2. Resolution No. 2016-02: Regarding the Write-Off of Uncollectible Tenant Accounts Receivable in the State Moderate Rental Program. A motion was made (Commissioner Brown) and seconded (Commissioner Staples) to adopt the Resolution. Mr. Roy Boling presented the Resolution to the Board. After review and discussion of the Resolution, the motion was unanimously approved.
3. Resolution No. 2016-03: Regarding Extension to Dutch Point Homeownership, LLC Promissory Note. A motion was made (Commissioner Staples) and seconded (Commissioner Brown) to adopt the Resolution. Mr. Roy Boling presented the Resolution to the Board. After review and discussion of the Resolution, the motion was unanimously approved.

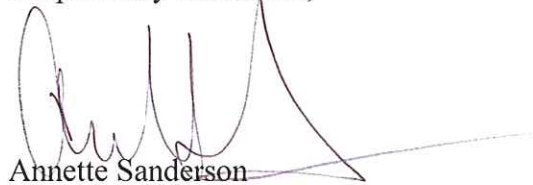
VIII. Old Business

There was no old business to discuss.

IX. Adjournment

There being no further business, a motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:18 p.m.

Respectfully Submitted,



Annette Sanderson
Secretary/Executive Director