

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

February 9, 2016

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held its regularly scheduled meeting for the month of February, 2016 on February 9, 2016. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 5:30 p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Commissioner Richard J. Staples; Commissioner William M. Brown, and Commissioner Raquel Rivera.

II. Consideration of the Minutes of the Special Board Meeting of December 8, 2015

A motion was made (Commissioner Brown) and seconded (Commissioner Staples) to approve the minutes of the January 12, 2016 Regular Board Meeting. The motion was unanimously approved.

III. Report of the Chairperson

There was not report of the Chairperson.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to tonight’s Board of Commissioners meeting.

Ms. Sanderson introduced the new Executive Assistant, Ms. Maria Cintron.

She further highlighted snow cleanup protocol due to the past snow storms.

V. Public Comment Period

No comments during public comment period.

VI. Staff Reports

- Mr. Timothy Cifone provided an update on Nelton Court Occupancy status and projections. He further addressed that snow issues must be reported to the Central

Maintenance complaints line. Mr. Cifone discussed the status on Bowles Park and Westbrook Village.

- Ms. Julie Coelho, Section 8 Manager, discussed Section 8 Management assessment program (SEMAP) Certification.
- Mr. Derrick Seldon, Community Liaison Officer, discussed the Tenant Commissioner Election process.

Commissioner Brown expressed interested to be part of the Tenants Leaders meetings.

- Mr. Roy Boiling, Deputy Executive Director of Finance and Planning, updated on the deadline dates for the 2016 Operating Subsidies.

Ms. Sanderson stated that the Financial Report, the Resident Services Coordinator report, as well as the Homeownership report, and the Extermination Report are included in the Board packet.

VII. New Business

- Resolution No. 2016-04: Regarding the Section 8 Management Assessment Program (SEMAP) Certification. A motion was made (Commissioner Rivera) and seconded (Commissioner Staples) to adopt the Resolution. Attorney Kayleigh Lombardi, General Counsel Representative, Connecticut Urban Legal Initiative (CULI), presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

VIII. Old Business

There was no old business to discuss.

IX. Executive Session to discuss Personnel Issues

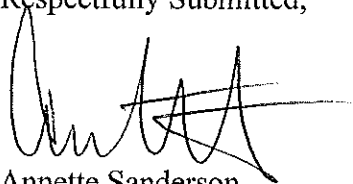
A motion was made (Commissioner Staples) and seconded (Commissioner Rivera) to enter into Executive Session. The motion was unanimously approved and the Executive Session began at 5:51 p.m.

A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to come out of Executive Session. The Executive Session adjourned at 6:21 p.m. The Regular meeting resumed at 6:23 pm.

X. Adjournment

There being no further business, a motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Annette Sanderson', with a long horizontal stroke extending to the right.

Annette Sanderson
Secretary/Executive Director

Approved on March 29, 2016