

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

**December 10, 2019
5:30 p.m.**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Regular Board meeting on December 10, 2019. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 5:30pm by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti. Vice-Chairperson Laura Settlemyer; Commissioner Jeffrey Stewart; and Commissioner Michael Abreu was excused.

The Attendance sheet is attached.

II. Consideration of the Minutes of the Regular Board Meeting of November 12, 2019

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Stewart) to approve the minutes of the Regular Board Meeting of November 12, 2019. The motion was unanimously approved.

III. Report of the Chairperson

Chairperson Marilyn Rossetti welcomed everyone to today’s Board of Commissioners meeting.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board meeting. She acknowledged HHTO members and the HACH team for the hard work and support.

V. Public Comment Period

There were no comments made by the public.

VI. New Business

1. Resolution No. 2019-45: Regarding Amendment of Award of Contract for HQS Inspections

A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to Adopt the Resolution. Mr. Douglas Corning, Housing Consultant, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

2. Resolution No. 2019-46: Regarding Authorization of Additional Fund Expenditures for Contract#1776-16c MOD Clerk of the Works

A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to Adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

3. Resolution No. 2019-47: Regarding Approval of the Submission of a RAD Application and Associated Documents for the Mary Shepard, Bellevue and Sanford St. Developments

A motion was made (Commissioner Settlemyer) and seconded (Commissioner Stewart) to Adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

4. Resolution No. 2019-48: Regarding the 2020 Management Plan and Budget for the Low-Income Public Housing Program

A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to Adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

5. 2020 Board of Commissioners Meeting

6. 2020 HACH Holiday Schedule

VII. Staff Reports

Mr. Ben Bare, General Counsel, presented the Contract and Compliance Report, that was included in the BOC Packet.

Ms. Annette Sanderson, Executive Director, presented the Development and Capital Improvements report, that was included in the BOC Packet. She informed the Board that the Development Director position was being filled by Elissa Hobbs as of December 18, 2019.

Mr. Joshua Bird, CFO, presented the Finance Department report that was included in the BOC Packet.

Ms. Maria Cintron, Supervisor of the Occupancy Department, presented the Occupancy Department (LIPH) report that was included in the BOC Packet

Ms. Katrina Ortiz, HCV Supervisor, presented the HCV/Section 8 report that was included in the BOC Packet.

Ms. Karen Cato, Resident Service Coordinator/Community Liaison, presented her report

that was included in the BOC Packet.

Ms. Annette Sanderson reported that the Extermination Report was included in the Board packet.

VIII. Old Business

There was no old business to discuss.

IX. Adjournment

There being no further business, a motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:44 p.m.

Respectfully Submitted,

Annette Sanderson
Secretary/Executive Director