

INVITATION FOR BID

The Housing Authority of the City of Hartford (HACH) will receive sealed bids, in triplicate, for the Project entitled: **Smith Tower Roof Replacement** until **2:00 PM** on **January 13, 2022**, at the HACH Building, located at 180 John D. Wardlaw Way, Hartford, CT.

Bids will be received for furnishing all labor, materials, tools and equipment necessary to construct, equip and finish the above project, in accordance with the documents prepared by Capital Studio Architects and dated **December 6, 2021**.

A non-mandatory pre-bid conference will be held at the project site. Prospective bidders are asked to meet at 80 Charter Oak Ave, Hartford, CT at **2:00 PM** on **December 13, 2021**. All interested bidders are invited and encouraged to attend.

Questions/Answers/Post addendums

All questions must be put in writing to the contact named below no later than 8 calendar days before the due date for the submission of bids. The intent of this requirement is to assure that all bidders are in receipt of the same information and to allow the Authority sufficient time to post questions and answers in an Addendum to this solicitation. The Authority reserves the right to use its discretion in issuing Addenda for questions and answers; only those questions and answers which might materially affect a vendor's bid will result in an Addendum. It is the responsibility of each bidder to check the Authority's website: www.hartfordhousing.org for a copy of all Addenda issued for this solicitation.

Proposed forms of Contract Documents (Specifications and/or Drawings), can be purchased after **10:00 AM, December 6, 2021** for a non-refundable fee at Joseph Merritt & Company located at 650 Franklin Avenue, Hartford, CT.

Specifications and Drawings will be placed in the public plan room at www.merrittplanroom.com to purchase and download.

A satisfactory bid guarantee (above \$25K) in an amount equal to a minimum of five percent (5%) of the base bid pricing must be submitted with each bid as applicable. If the bid guarantee is in the form of a bid bond, the bid bond must be made payable to the Housing Authority of the City of Hartford (HACH) and be properly executed by the bidder and acceptable sureties. Individual sureties will not be considered. U.S. Treasury Circular No. 570, published annually in the Federal Register, (the "Circular") lists companies approved to act as acceptable sureties on bonds securing Government contracts, the maximum underwriting limits on each contract bonded and the States in which each company is licensed to do business. Use of an acceptable surety listed in the Circular and licensed to do business in the State of Connecticut is mandatory.

The successful bidder must furnish and pay for a Performance and Payment Bond (as applicable for contracts above \$100K), in the amount of 100% of the Contract Amount on the form included in the Project Specifications. Use of an Acceptable Surety listed in the Circular and licensed to do business in the State of Connecticut is mandatory.

The Contractor shall procure Worker's Compensation, Comprehensive General Liability, Automobile Liability and other Insurance with coverage, limits and terms as described in the Specifications at its own expense. Certificates of Insurance evidencing required coverage must be submitted at least 5 business days before starting work on the project.

Attention is called to the provisions for equal opportunity and payment of not less than the minimum salaries and wages as set forth in the Specifications.

HACH projects are exempt from state sales tax. HACH will not pay any state sales tax. Bidders may not include state sales tax in its bid.

HACH is not exempt from permits, fees, and licensing. If selected, bidder will secure and pay for all permits, fees, and licenses necessary for the proper execution and completion of the work, including those of the Federal, State, local governments, and any private utility companies.

The HACH reserves the right to reject any or all bids or to waive any informality in the bids. All bid forms must be fully completed when submitted.

No bid may be withdrawn for a period of ninety (90) days subsequent to the openings of bids without the written consent of the HACH.

The Contract resulting from this solicitation will be subject to the terms of Section 3 as further described in the attached Section 3 Plan of the Housing Authority of the City of Hartford. All respondents must fill out and submit the attached Section 3 Compliance Commitments with their response.

In accordance with its Section 3 Plan, HACH will provide a 3% price preference in the form of a notional discount to Section 3 Business Concerns. Contractors who fail to maintain their Section 3 Business Concern status during the term of the contract shall pay HACH for the value of the price differential between their adjusted base bid and the next lowest bid. Payment for any penalty will be made through a withholding of payment or retainage by HACH. Any moneys collected by HACH under this section will be used for Section 3 purposes.

The Authority encourages responses from all small businesses including minority and woman owned businesses.

The successful bidder will be provided with three (3) sets of the Contract Documents.

In the event of an identical dollar amount for the total of the base bid pricing, the lower bidder will be determined by the HACH as the bidder with the earliest recorded date and time as received by the HACH.

Should you have any questions regarding the solicitation contact the **HACH Project Manager, Daniel Kane** at dkane@hartfordhousing.org.

This project is federally assisted. Therefore, bidder must comply with the following requirements: Housing and Urban Development Act of 1968; Equal Opportunity provisions of Executive Order 11246; Non-Discrimination provision of Title VI of the Civil Rights Act of 1964; Labor Standards provisions of the Davis-Bacon Act and related acts and Contract Work Hours Standards Act; prevailing wage determinations as issued by the United States Department of Labor; and all applicable provisions under Title I of the Housing and Community Development Act of 1974.

The Housing Authority of the City of Hartford

Annette Sanderson
Executive Director