

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

September 20, 2011

The Board of Commissioners of the Housing Authority of the City of Hartford (“Authority”) held its regularly scheduled meeting for the month of September, 2011 on September 20, 2011. The meeting was held at the Dutch Point Community Room, 15 Patsy Williams Way, Hartford, Connecticut. The meeting was called to order at 5:30 p.m. by Chairperson Marilyn Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn Rossetti, Commissioner Raquel Rivera, and Commissioner William Brown.

Vice Chairperson Mattlyn Rodriguez and Commissioner Angel Arce did not attend the meeting.

The attendance sheet is attached.

II. Consideration of the Minutes of the Regular Board Meeting of August 9, 2011

A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to approve the minutes of the August 9, 2011 Regular Board Meeting. The motion was unanimously approved.

III. Report of the Chairman

Chairperson Rossetti stated that going forward any questions that are raised at the Board meeting should be addressed to the Chairperson who will then refer the question to the Executive Director in accordance with Roberts’ Rules or Order. She also indicated that the Public Comment Period has been moved ahead in the Agenda in order to give the public, who rely on public transportation, the opportunity to ask questions before their prearranged transportation arrives.

IV. Report of the Executive Director

Mr. Alan E. Green (Executive Director) stated that the Authority’s main focus is the State Moderate Income Program. In particular Mr. Green stated that the significant issues that surround the Westbrook Village and the Bowles Park developments is the most significant issue facing the Authority. Mr. Green further indicated that Authority staff has been working closely with the Connecticut Housing and Finance Authority (CHFA)

and the State of Connecticut Department of Economic Development (DECD) in order to resolve the issues.

V. Public Comment

1. Mrs. Dawn Green, President, Betty Knox Tenants Association, introduced members of the Betty Knox Tenant Association. She stated that the Tenant Association is feeling confident that the Authority and Tenant Association will have a positive relationship. She recognized the outstanding work performed by Denise Creacy, Resident Services Coordinator. She also thanked Mr. Alan Green for his support.
2. Mrs. June Downer, Westbrook Village tenant, expressed concern that the Westbrook Village tenants are not receiving Rent Incentives. Mr. Alan Green replied that the Authority would review the matter.
3. Mrs. Downer also inquired as to when the local planning committee would reconvene. Mr. Green replied that the local planning committee will reconvene when progress has been made regarding the issues.
4. Mrs. Downer further commented about a very bad mice problem at Westbrook Village. Mr. Green replied that the Authority will follow up with this issue soon.

VI. Staff Reports

1. Mr. Roy Boling, Deputy Executive Director of Finance and Planning, presented the 2011 2nd Quarter Financial Report.
2. Mr. John Rowland, Deputy Executive Director of Operations, presented the Section 8 Report and the new Dwelling Lease.
3. Mr. David Siniscalchi, Director of Capital Improvements and Modernization, presented the Capital Improvements Report.

VII. New Business

1. Resolution No. 2011-18: Regarding Easements at The Nelton Court. A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adopt the Resolution. Ms. Annette Sanderson (General Counsel) presented the Resolution to the Board. After a review by Mr. Green, and discussion, the motion was unanimously approved.
2. Resolution No. 2011-19: Regarding Easements at The Charter Oak Marketplace. A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adopt the resolution. Ms. Sanderson presented the Resolution to the Board. After a review by Mr. Green, and discussion, the motion was unanimously approved.
3. Resolution No. 2011-20: Regarding Agency Plan 2012. A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adopt the resolution. Ms. Sanderson presented the Resolution to the Board. After a review by Mr. Green, and discussion, the motion was unanimously approved.

VIII. Old Business

Ms. Sanderson provided the Board with a review of Resolution No. 2011-17. She stated that the Resolution was presented at last month's Board meeting and it was not approved. She further stated that after a review of the matter, the staff has made the appropriate revisions and submitted a revised Resolution to the Board for consideration.

Resolution No. 2011-17 (Revised): Award of Contract No. 1588-10 to A & A Pest Control Inc. A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adopt the revised Resolution. After a review of the matter by Mr. David Siniscalchi, and discussion, the Resolution was unanimously approved.

IX. Executive Session to Discuss Personnel Matter

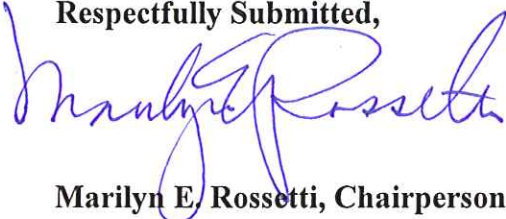
A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to enter into Executive Session. The motion was unanimously approved and the Executive Session began at 6:32 p.m. The Executive Session adjourned at 6:46 p.m. The Regular meeting resumed at 6:47 pm.

X. Adjournment

Resolution No. 2011-21: Regarding Leave of Absence by the Executive Director. A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adopt the Resolution. Ms. Sanderson presented the Resolution to the Board. After a review, and discussion, the motion was unanimously approved.

There being no further business, a motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 6:49 p.m.

Respectfully Submitted,



**Marilyn E. Rossetti, Chairperson
On Behalf of Alan E. Green
Secretary/Executive Director**