

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

**September 12, 2017
5:30pm**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Regular Board meeting on September 12, 2017. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 5:35 p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson William M. Brown; Commissioner Raquel Rivera and Commissioner Toniko Cox was excused.

The attendance sheet is attached

II. Consideration of the Minutes of the Regular Board Meeting of August 8, 2017 and Of the Special Board Meeting of August 30, 2017.

A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to approve the minutes of the Regular Board Meeting of August 8, 2017 and the Special Board Meeting of August 30, 2017. Commissioner Brown abstained. The motion was unanimously approved.

III. Report of the Chairperson

Chairperson Marilyn Rossetti welcomed everyone to today’s Board meeting

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

Ms. Sanderson provided a brief update about the redevelopment efforts at Westbrook Village and Bowles Park. She informed the Board that the Proposed Changes to the 2018 Agency Plan is available for review online and that the Agency Plan - Public Hearing meeting would be held at HACH, Monday, September 18, 2017 at 5:30 p.m.

V. Public Comment Period

Ms. Dawn Green, HHTO President, expressed her concerns to the Board of Commissioners needing help with information as to where to submit grants for consideration and thanked the Authority for sending her the names of various agencies who assisted in grant writing and providing her with the grant writing class.

VI. Staff Reports

Ms. Maria Cintron, Occupancy Specialist Supervisor, presented her report that was included in the BOC Packet and informed the Commissioners that the Occupancy re-examination rate has gone down due to Dutch Point being on hold for the RAD conversion. She also stated, that the occupancy department is going through the purge process on the waiting list.

Mr. Tim Cifone, Deputy Director of Development and Capital Improvements, welcomed everyone to the meeting and presented his report, that was included in the BOC Packet. He, also informed the Board of Commissioners that the Bowles Ground Breaking was scheduled for September 19, 2017 at 10:00 am.

Mr. Joshua Bird, Chief Financial Officer, gave a report about the audited tars report that was included in the BOC Packet.

Mr. Ben Bare, General Counsel, stated that he was in the process of looking at other services for procurement like Grounds Keeping and Snow Removal.

Ms. Cheryl Maturah, Human Resources Director, welcomed everyone to the meeting and presented her report, that was included in the BOC Packet.

Ms. Julie Coelho, HCV Supervisor, presented her report that was included in the BOC Packet.

Ms. Sanderson, Executive Director, informed the Board of Commissioners that Ms. Michelle Retamar, Property Manager Supervisor, was no longer an employee of HACH.

VII. New Business

- Resolution No. 2017-27: Regarding the Award of Contract for Audit Services. A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to table this resolution. The motion was unanimously approved.
- Resolution No. 2017-28: Regarding Award of Contract for Grounds Keeping and Snow Removal Services. A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.
- Resolution No. 2017-29: Regarding the Award of Contract for Pest Control Services (Integrated Pest Management program)

A motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- Resolution No. 2017-30: Regarding the Award of Contract for Security Services – Westbrook and On-Call

A motion was made (Commissioner Rivera) and seconded (Commissioner Brown) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

- LIPH-HCV 2018 Proposed Change Summary:
Summary of Proposed changes for 2018 to the Low-Income Public Housing Program and Housing Voucher Program.
Mr. Douglas Corning, Housing Consultant, presented the LIPH-HCV 2018 Proposed Change Summary to the Board.

- HACH Procurement Policy
Mr. Ben Bare, General Counsel, presented the HACH Procurement Policy to the Board.

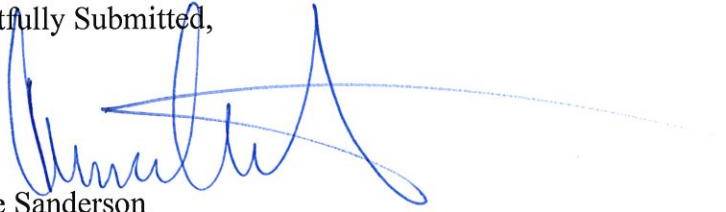
VIII. Old Business

Ms. Sanderson reminded the Board that the staff is currently working with the HUD Hartford office on a Management Improvement Plan (MIP)

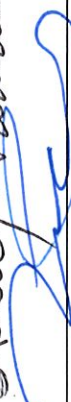
1X. Adjournment

There being no further business, a motion was made (Commissioner Brown) and seconded (Commissioner Rivera) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,


Annette Sanderson
Secretary/Executive Director

BOC Meeting
September 12, 2017

Name	Organization	Phone Number
Doreen Sacon	Bottle & HHTO	800 524 8161
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Shirley Stewart	Smith Towers	
	HACH	
Jesenia Rivers	MARY STEARPI	
Ganene Alvarez	Smith Towers	
Carmen Rivera	S Sites	860-371-5080
Cheryl Maturak	HACH	
MARIA CONTRA	HACH	