

**MINUTES OF THE REGULAR MEETING  
Of  
The Board of Commissioners  
Of  
The Housing Authority of the City of Hartford**

**May 9, 2017**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a regular meeting on May 9, 2017. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 5:35 p.m. by Chairperson Marilyn E. Rossetti.

**I. Roll Call**

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson William M. Brown; and Commissioner Toniko Cox.

The attendance sheet is attached.

**II. Consideration of the Minutes of the Regular Board Meeting of April 11, 2017**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to approve the minutes of the April 11, 2017 Regular Board Meeting. The motion was approved.

**IV. Report of the Chairperson**

Chairperson Rossetti welcomed everyone to today’s Board meeting.

**V. Report of the Executive Director**

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

**VI. Public Comment Period**

There was no Public Comment Period.

**VII. Staff Reports**

- Ms. Maria Cintron, Occupancy Specialist Supervisor provided an update on the current activities for the Occupancy Department and Michelle Retamar, Property Manager Supervisor, encouraged the residents to contact her anytime with their

concerns. They expressed that both departments are working together to reach the goal of high performance designation for the agency.

- Ms. Sanderson further stated that the Capital Improvements and Real Estate Report, the Resident Services Coordinator Report; the Extermination Report; the Homeownership reports and the Systems Monthly Report are included in the Board packet.

## **VIII. New Business**

### **Resolution No. 2017-12: Regarding the Award of Contract for Legal Service**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

### **Resolution No. 2017-13: Regarding the Approval and Adoption of Amended Employment of Relatives Policy**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Ms. Cheryl Maturah, Human Resource Director, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

### **Resolution No. 2017-14: Regarding the Technical Amendments to Procurement Policy**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

### **Resolution No. 2017-15: Regarding the Authority to Execute Documents for The Dutch Point 1 & 11 Rental Assistance Demonstration (“RAD”) Conversion**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

### **Resolution No. 2017-16: Regarding the Appointment of a Chief Procurement Officer and Purchasing Agent**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

### **Resolution No. 2017-17: Regarding the Approval and Adoption of Violence Against Woman Act**

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

Resolution No. 2017-18: Regarding the Award for Temporary Staffing Services

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

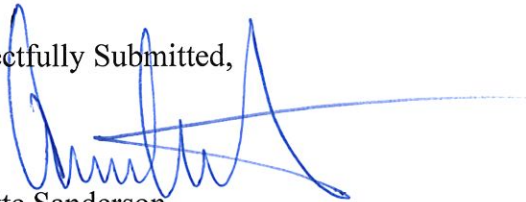
**IX. Old Business**

There was no old business to discuss

**X. Adjournment**

There being no further business, a motion was made (Commissioner Cox) and seconded (Commissioner Brown) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:18 p.m.

Respectfully Submitted,



Annette Sanderson  
Secretary/Executive Director

BOC Meeting  
May 9, 2017

| Name          | Organization | Phone Number |
|---------------|--------------|--------------|
| John A. Scott | Mchokey      |              |
| Doreen Rosen  | Mchokey      |              |
| Doreen Cotta  | Mchokey      |              |
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