

**MINUTES OF THE REGULAR MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

**July 11, 2017
5:30pm**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a Regular Board meeting on July 11, 2017. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way Hartford, Connecticut. The meeting was called to order at 5:35 p.m. by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti; Vice Chairperson William M. Brown; Commissioner Toniko Cox and Commissioner Raquel Rivera was excused.

The attendance sheet is attached

II. Consideration of the Minutes of the Annual Board Meeting of June 6, 2017

A motion was made (Commissioner Brown) and seconded (Commissioner Cox) to approve the minutes of the June 6, 2017 Annual Board Meeting. The motion was unanimously approved.

III. Rubino and Company: Presentation of Audited 2016 Financial Statement

Mike Stephens from Rubino and Company presented the Board of Commissioners with a PowerPoint presentation of the Audited 2016 Financials.

Ms. Sanderson thanked David Eberhart, Accounting Manager and Joshua Bird, Chief Financial Officer for their hard work and for assisting the auditors.

IV. Report of the Chairperson

Chairperson Marilyn Rossetti welcomed everyone to today’s Board meeting

V. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting.

Ms. Sanderson informed the Board of Commissioners about the meeting that had taken place right before the Board meeting with the Resident Advisory Board. She also informed the Board that the Proposed Changes to the 2018 Agency Plan would be available for review online and that a 2nd meeting was scheduled to be held at Betty Knox on Wednesday, July 26, 2017 at 5:30pm with the Resident Advisory Board for its review and comments. Ms. Sanderson also informed the BOC about the implementation of the Smoke Free Policy. The residents were asked to voice their opinions and to submit letters with their questions.

Commissioner Brown informed the Resident Advisory Board on the importance to speak up and voice their opinion. He also thanked the residents for attending the meeting.

VI. Public Comment Period

Mr. Wiggins from Kent apartments brought up a concern with regards to a resident Ms. Georgia Thornton, that she had a question with regards to a maintenance after hours charge of \$180.00. Ms. Sanderson asked Ms. Michelle Retamar, Property Manager Supervisor, to researcher this matter.

Ms. Mattlyn Rodriguez from Scattered Sites, expressed her concerns to the Board of Commissioners that the Leaders and Residents wanted HACH to move forward with Elderly only complex. She also stated that there should be more communication between Property Managers, residents and tenant leaders. Ms. Rodriguez, also brought up another concern with regards to a resident at Scattered Sites who has a disabled son and has a problem transporting him out of her resident because the ramp outside needs work. Ms. Sanderson asked Ms. Michelle Retamar, Property Manager Supervisor, to research this matter.

Ms. Sanderson stated that the tenant leaders could also invite the HACH Property Mangers to their meetings, so that concerns and issues could be addressed at that level.

VII. Staff Reports

Mr. Tim Cifone, Deputy Director of Development and Capital Improvements, welcomed everyone to the meeting and stated that Bowles Park demolition had started and new construction would start this summer. The first phase of the construction will be near the Boys and Girls Club.

Ms. Maria Cintron, Occupancy Specialist Supervisor, talked about the report that was included in the BOC Packet and informed the Commissioners that the Occupancy rate has gone down. She also stated, that the occupancy department was going through the purge process on the waiting list.

Mr. Joshua Bird, Chief Financial Officer, gave a report about the audited tars report that was included in the BOC Packet.

Mr. Ben Bare, General Counsel, stated that he was in the process of looking at other services for procurement like Grounds Keeping and Snow Removal.

VIII. New Business

- Resolution No. 2017-23: Regarding the Award of Contract for Towing Services
A motion was made (Commissioner Cox) and seconded (Commissioner Brown) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution, the motion was unanimously approved.

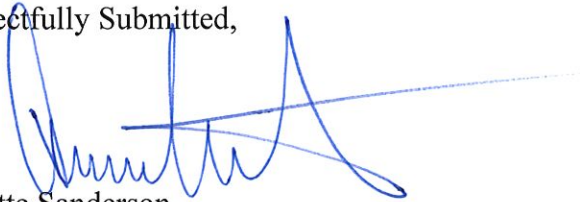
IX. Old Business

Ms. Sanderson reminded the Board that the staff is currently working with the HUD Hartford office on a Management Improvement Plan (MIP)

1X. Adjournment

There being no further business, a motion was made (Commissioner Cox) and seconded (Commissioner Brown) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:49 p.m.

Respectfully Submitted,



Annette Sanderson
Secretary/Executive Director

RAB Meeting
July 11, 2017

Name	Organization	Phone Number
Gina Quispe	Smith Towers	860 324-4918
Erick Miegans	Kent City	
Erika Knight	Kent Pkts	860-461-1979
Raymond Quivros	Knox	860 865-4323
Vicky M. Kelly	Knox	860 840 6390
Jose Rosario	Mahoney	860-995-0137
Carmen Tware	S Sites	860-371-5080
Miguel Bradlow	Smith Tower	860-840-9818
Luisa Cotto	Mahoney Village	860-985-0717
Shusley Stewart	Smith Towers	860 525 2764
NIKHIL CHANDER	MARY SHEPARD PI	860 840 5613
Anabel Gomez	Kent's Apt.	(860)890-6754
Shirley Webb	Kent 6D	