



ADDENDUM # 2 INVITATION FOR BIDS # 1880-19 (IFB) TEMPORARY STAFFING – REAC MAINTENANCE/VACANT UNIT PREPARATION

Original Notice of IFB Issued on: February 25, 2019

Response Due Date: Thursday – March 14, 2019 @ 2:00 pm

February 28, 2019

To All Prospective Respondents:

The purpose of this addendum is to clarify the bid form.

The bid form is deleted and replaced as follows:

SECTION 3 BID FORM

Please submit the hourly rate to supply temporary workers on an as needed, when needed basis, in accordance with the corresponding job descriptions included in Section 2. All bidders must bid on all categories to be considered responsive.

- | | |
|-----------------------------|----------|
| 1. Vacancy Prep/REAC Worker | \$ _____ |
| 2. General Laborer | \$ _____ |

TOTAL (bidder to add 1 & 2, lowest aggregate bid will be considered the lowest overall bid)
\$ _____

CONTRACTOR INFORMATION:

1. Owner of the Company _____
2. List the number of years in business _____

3. Is your business full or part-time? _____
4. List the number of temporary workers and their position titles employed on a regular basis (attach list)
5. Do you maintain an office that is staffed during normal daily working hours? _____
6. Who is the Authority's contact person for this Contract?
Name: _____
E-mail Address: _____
Phone Number: _____
7. List at least three (3) references of firms to which your company has provided similar services within the past year.

By signing and submitting this bid form, the Contractor certifies the following:

1. This bid is signed by an authorized representative of the Contractor.
2. The Contractor can obtain insurance certificates as required within 10 calendar days after notice of award.
3. The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost if applicable.
4. All labor costs, direct and indirect, have been determined and included in the proposed cost.
5. The Contractor has attended the pre-bid meeting and site visits (if applicable) and is aware of prevailing conditions associated with performing these services.
6. The Contractor has read and understands the conditions set forth in this bid and agrees to them with no exceptions.

I, THE UNDERSIGNED, CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER CONTRACTOR SUBMITTING A BID FOR THE SAME SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID AS OR FOR THE CONTRACTOR.

Therefore, in compliance with this IFB and subject to all conditions herein, the undersigned offers and agrees to perform the services or deliver the goods in accordance with the specifications and conditions in this bid at the prices quoted if this bid is accepted within 90 days from the date of the opening.

CONTRACTOR:

ADDRESS: _____
CITY, _____ STATE, _____ ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____
FEDERAL EMPLOYER IDENTIFICATION NUMBER: _____
E-MAIL: _____

BY: _____

Signature Typed or printed name

Title:

Date:

THIS FORM MUST BE SIGNED AND INCLUDED IN YOUR BID.

All other terms and conditions of the IFB remain the same.

Ben Bare, General Counsel and Chief Procurement Officer

Housing Authority of the City of Hartford

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