



ADDENDUM #1

On Call Residential Moving Services

Original Bid Issued on: May 22, 2018

Bid Due Date: Thursday, June 21, 2018 @ 2:00pm

May 29, 2018

To All Prospective Bidders:

Section 3 of the solicitation is deleted and replaced with the Section 3 attached to this Addendum.

All other terms and conditions of the bid remain the same.

Ben Bare, General Counsel and Chief Procurement Officer
Housing Authority of the City of Hartford
bids@hartfordhousing.org

**SECTION 3
 BID FORM**

If providing moving crates and packing materials, please specify cost and sizes below:

ITEM	SERVICE TYPE 1 COST PER UNIT	SERVICE TYPE 2 COST PER UNIT	SERVICE TYPE 3 COST PER UNIT
Small Boxes	\$	\$	\$
Medium Boxes	\$	\$	\$
Large Boxes	\$	\$	\$
Roll of wrapping paper 10#	\$	\$	\$
Wardrobe with rod	\$	\$	\$
Dish Pack	\$	\$	\$
Tape	\$	\$	\$
Other	Amount Supplied / Cost		
Stickers			
Markers			

Number of Bedrooms	SERVICE TYPE 1 COST PER UNIT	SERVICE TYPE 2 COST PER UNIT	SERVICE TYPE 3 COST PER UNIT
0	\$		
1	\$		
2	\$		
3	\$		
4	\$		

Other Charges:

- A. Appliance Moves (Refrigerators, Washers, Dryers, Etc.): _____ Ea.
 B. Move Cancellation Charge (when given less than a 24 hour notice): _____
 C. Storage-in-Transit Charge: _____ Final Delivery Charge: _____

CONTRACTOR INFORMATION:

1. Owner of the Company _____
2. List the number of years in business _____
3. Is your business full or part-time? _____
4. List the number of temporary workers and their position titles employed on a regular basis (attach list)
5. Do you maintain an office that is staffed during normal daily working hours? _____
6. Who is the Authority's contact person for this Contract?
 Name: _____
 E-mail Address: _____

**HOUSING AUTHORITY OF THE CITY OF HARTFORD, 180 John D Wardlaw Way, HARTFORD CT 06106
INVITATION TO BID # 1844-18 On-Call Residential Moving Services**

Phone Number: _____

7. List at least three (3) references of firms to which your company has provided similar services within the past year.

1. What equipment will you use to perform the services in this IFB?

(Use a separate sheet of paper, if necessary to list all equipment and material, include make, model, registration #'s):

By signing and submitting this bid form, the Contractor certifies the following:

2. This bid is signed by an authorized representative of the Contractor.
3. The Contractor can obtain insurance certificates as required within 10 calendar days after notice of award.
4. The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost if applicable.
5. All labor costs, direct and indirect, have been determined and included in the proposed cost.
6. The Contractor has attended the pre-bid meeting and site visits (if applicable) and is aware of prevailing conditions associated with performing these services.
7. The Contractor has read and understands the conditions set forth in this bid and agrees to them with no exceptions.

I, THE UNDERSIGNED, CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER CONTRACTOR SUBMITTING A BID FOR THE SAME SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID AS OR FOR THE CONTRACTOR.

Therefore, in compliance with this IFB and subject to all conditions herein, the undersigned offers and agrees to perform the services or deliver the goods in accordance with the specifications and conditions in this bid at the prices quoted if this bid is accepted within 90 days from the date of the opening.

CONTRACTOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____

FEDERAL EMPLOYER IDENTIFICATION NUMBER: _____

E-MAIL: _____

BY: _____

Signature Typed or printed name

Title:

Date:

THIS FORM MUST BE SIGNED AND INCLUDED IN YOUR BID.